

## General Vendor Information

General Factory Information	
Facility Name:	
Address Line	
Address Line 2	
Suite/Floor	
Country:	
State/Province	
City/Town	
Zip/Postal Code	
Year Facility was built	
Primary FOB Port	
Website	
Production Capability/Capacity	
Main products produced	
Certifications held (ISO, etc.)	
Retailer Approved (Walmart green, Target, etc.)	
Factory square footage	
Average number of employees	
Average monthly factory capacity in selling units	
Contacts - 3 contacts are required - a Business/Management contact, a Production/QA contact, and the Company Owner	
Contact #1 - Business Manager	
Name	
Title	
Functional Responsibility	
Phone #	
Mobile #	
Fax #	
Email	
Skype/Chat Address	
English Proficient?	
Contact #2 - Quality Assurance/Production Manager	
Name	
Title	
Functional Responsibility	
Phone #	
Mobile #	
Fax #	
Email	
Skype/Chat Address	
English Proficient?	
Contact #3 - Company Owner	
Name	
Personal Mobile #	
Email	
Export/Financial Information	
Annual Sales in US\$	
% Export vs % Domestic	
% Breakdown of Countries of Foreign Export	
Bank Name	
SWIFT CODE	
Name on Bank Account	
Account No.	
Bank Street Address:	
Country:	
State/Province	
City/Town	
*Payment Terms	
Advantus Use Only : To be filled out by Product & Sourcing	
Primary Division	
Banking Terms	
Incoterm	
Vendor Alias	
Vendor FOB Point	
Ship Via Code	
Freight Code	